



GOVERNOR'S SECRETARIAT, ODISHA
RAJ BHAVAN, BHUBANESWAR-751 008

URGENT QUOTATION CALL NOTICE

No.GOV-HH-RIV-0032-2023 9762/SG (HH) dated the 13th Dec, 2023

Sealed quotations in respect of the items/articles in official letter pad are invited from the interested Registered Firms / Authorized Distributors /Authorized Stockiest / Authorized Dealers located at Bhubaneswar and Cuttack having valid PAN card and GSTIN or Original Manufacturers for supply of the following articles to Raj Bhavan, Bhubaneswar.

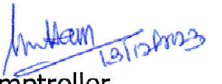
Sl. No.	Name of the articles/ goods	Approximate quantity proposed to be Procured	Description/Specifications of the articles/ goods / products
1.	Crockery (Ceramic):		
	Full Plate	150 pieces	Good Quality Crockery of white color with golden trims and printed words "Raj Bhavan, Odisha" (Sample to be obtained from Governor's Secretariat)
	Half Plate	150 pieces	
	Quarter Plate	150 pieces	
	Vegetable Bowl (1 to 1.5 Ltr)	15 pieces	
Tea Cup with saucer	300 pieces		
2.	Crockery (food grade melamine):		
	Half Plate	250 pieces	Food Grade Quality
	Quarter Plate	250 pieces	
Cutlery (stainless steel) :			
3.	Tea Spoon	250 pieces	Good Quality stainless steel cutleries for regular use and to be supplied with laser etching / inscribing of Raj Bhavan logo (sample design of the logo to be obtained from Governor's Secretariat)
	Table Spoon	250 pieces	
	Table Fork	250 pieces	
	Pastry Fork	200 pieces	
	Serving Spoon	22 pieces	
	Cutting Knife	04 pieces	
	Bread Cutting Knife	04 pieces	
4.	Glassware:		
	Glass Tumblers	246 pieces	Good Quality glass tumblers of 200 ml. and 300 ml. capacity of reputed brands like Borosil, Treo, Luminarc, Lazer, Yera, etc with laser etching / inscribing of Raj Bhavan logo (sample design of the logo to be obtained from Governor's Secretariat)

5.	Cookware and Miscellaneous items :		
	Stainless Steel Pot with lead – 20 Ltrs	01 piece	Of good quality stainless steel material.
	Stainless Steel Pot with lead – 10 Ltrs	01 piece	
	Stainless Steel Pot with lead – 5 Ltrs	02 pieces	
	Stainless Steel Sauce Pan- 2.5 Ltrs	01 piece	
	Stainless Steel Sauce Pan- 2 Ltrs	02 pieces	
	Stainless Steel Insulated Tea Can- 10 Ltrs	02 pieces	
	Stainless Steel Insulated Tea Can- 20 Ltrs	01 piece	
	Stainless Steel Serving Tray (18"X12")	10 pieces	
	Stainless Steel Napkin Stand	12 pieces	
	Stainless Steel Lemon Squeezer	04 pieces	
	Stainless Steel Strainer	04 pieces	
	Chafing Dish	08 pieces	Non-electric Chafing Dish (7 to 8 liters capacity) of good quality stainless steel with fixed glass- top lid and compatible with Induction Cook top
	Chafing Dish(with two partitions)	04 pieces	
	Salt/Peeper Sprinkler	04 pieces	Of unbreakable/ Melamine/ Stainless steel material.
	Table coaster	150 pieces	
	Chopping Board (18"x12"x1")	04 pieces	Of food grade quality hard plastic material
6.	Kitchen appliances:		
	Refrigerator	01 piece	LG/Samsung/Whirlpool, 300 Ltrs, Double Door with auto defrost or Frost free technology
	Microwave Oven	01 piece	BIS/ ISI /CE marked, with Convection and Grill cooking , 30 Ltrs capacity
	Commercial Gas Stove (with High Pressure Burner)	01 piece	Cast Iron frame with single Brass Burner
	Domestic Gas Stove	01 piece	ISI/BIS Marked Double Burner with Glass Top
	Induction Cook Top	12 pieces	BIS/ISI Marked, 2000 Watts with soft touch or Feather Touch buttons
	Electric Kettle	03 pieces	Of Reputed Brands like Prestige/ Havells/ Milton / Kent etc., Cordless, 1 to 1.5 Ltrs, 1500 watts with power base, insulated outer body, water level/Power indicator, Automatic Shut-off and cylindrical shape

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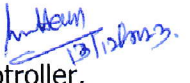
TERMS & CONDITIONS:

1. The intending firms must quote their unit price with specifications inclusive of all taxes, transportation and installation charges for the items to be supplied.
2. All the articles to be supplied must confirm to the standards or quality norms fixed by the BIS.
3. The required quantity as mentioned in this quotation call notice is indicative and the order for supply may be issued for less or more quantity depending on the availability of funds and requirement of Raj Bhavan.
4. The price so quoted shall not exceed the Maximum Retail Price applicable in Bhubaneswar.
5. The quotationers shall clearly indicate valid period of the price quoted for the items to be supplied.
6. The last date for receipt of the quotations for all the items is **28-12-2023 by 5.00 PM.**
7. The said quotations will be opened at **11.30 AM** on the next day i.e. **29-12-2023** in the Mini Conference Hall of Raj Bhavan in the presence of the interested quotationers or their authorized representative.
8. The quotationers or their authorized representative must remain present with the sample materials for items at sl. No. **1 to 5** on the above mentioned date and time.
9. For the remaining items at Sl.No. **6** original products brochure of the manufacturer duly authenticated by the signature and seal of the Quotationers shall be accepted.
10. Additional information like Guarantee/Warranty/ Free service facilities are also desirable for the consumer electronics or durable products
11. The quotations must be addressed to the **Comptroller, Governor's Household, Raj Bhavan, Bhubaneswar-751008.**
12. The Quotations received incomplete in any shape or after the scheduled date and time shall be summarily rejected.
13. The authorities reserve their right to cancel all the quotations called for supply of any specific or all the items/articles without assigning any reason thereof.


Comptroller,
Governor's Household

Memo No 9763 /SG (HH) dated 13th Dec, 2023

Copy forwarded to the Officer in Charge, NIC, Raj Bhavan, Bhubaneswar with a request to upload the Quotation Call Notice in the website <http://www.rajbhavanodisha.gov.in> with a prominent display till 28-12-2023.


Comptroller,
Governor's Household

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Copy to Office Notice Board, Raj Bhavan, Bhubaneswar.


Comptroller,
Governor's Household